

**MINUTES OF THE MEETING OF GREAT HASELEY PARISH COUNCIL HELD
ON MONDAY 10 JULY 2017 AT 7.30 PM IN THE VILLAGE HALL**

Present: D Simcox (Chairman); J Andrews; D Lindsay; D Mann; A Sheppard; E Spencer; J Simcox, Clerk.

The Chairman welcomed David Lindsay, the new parish councillor and said that he would be given responsibility for a post at the next meeting. He supplied his Register of Interest form to the clerk who would then send it on to the Monitoring Officer.

The Chairman then noted with sorrow the death of Peter Cawdron. Peter had acted as internal auditor for the Parish Council for some 14 years. He will be very much missed by all.

17/51 Public Discussion

J Simcox reported that due to the increased traffic in Latchford Lane due to the survey work being done on the "Harrington site" there was a problem with traffic speeding once they had rounded the bend at the junction of Peggs Farm Road. There had been several near misses and as there is no footpath and the road is essentially single track, it was an accident waiting to happen. Various car drivers had been stopped by residents but once they were spoken to, they just carried on as before. She was recommended to contact the PCSO to see if they could suggest anything and to take photographs of speeding vehicles.

17/52 Apologies for absence - S Harrod, District and County Councillor.

17/53 There were no declarations of interest in items on the agenda.

17/54 The minutes of the meeting held on 12 June 2017 were confirmed and signed.

17/55 Matters arising

J Andrews said he noted with pleasure that the asbestos had been removed from the allotments. He also asked if there had been any further thoughts on the parking problem in Lewington Close. The Chairman reported that there had been an email to the clerk but it was thought that this would now settle down again. He also reported that there had been someone come forward wanting an allotment, further information on this under 17/60.

The Chairman reported that the clerk had heard nothing from H Harvey regarding organising a skip so nothing had happened. The clerk would contact him to ask whether he can do it or not. H Harvey had also contacted the clerk to ask what happens if there is no one prepared to stand as Chairman and no one come forward for the clerk's position. The clerk had been in touch with OALC who informed her that it was the legal duty of the Parish Council to come forward with a Chairman and that one of the Councillors should be encouraged to take on the role. With regard to the position of clerk, this is a paid post and will be advertised in The Haseleys and if no one comes forward, it will then be advertised more widely. The clerk does not have to live in the parish.

17/56 Planning

P17/S2274/FUL Unit 10, Field Farm, North Weston

Proposed extension to industrial building

The Parish Council recommends approval of this application.

The planning applications for Rosa Cottage, Little Haseley (Raise the existing chimney by approximately 1m) have been withdrawn. 22 Horse Close, Great Haseley has received planning permission.

17/41 Responsible Financial Officer's report

The current account currently stands at £10,684.34 and the Business Reserve account stands at £15,387.27 The following cheques were written: Clerk's salary (April to June) £242.56; HMRC Tax on salary £80.00; Windmill Landscapes £168.00; Colourplus £251.26. Cheque written between meetings for Amity Insulation £552. The following cheque was written but was not on the agenda, it will appear on the September one: Mears Estates £348.00. No other cheques were written. Income during the month of June 2017 was advertising in The Haseleys £12.00 and donation from Midsomer Murders £250.00. The clerk stated that the adjustment had been made to her salary as recommended by P Cawdron and also that the VAT had been claimed from the Allan Janes invoices, again as recommended by P Cawdron. She also stated that the Annual Return had been sent to BDO and the outcome should be known by the September meeting.

The clerk said that it would be necessary to find another internal auditor although this was not needed until April 2018. It was suggested that if any of the Parish Councillors knew of anyone who could undertake this role, they be approached, otherwise it will be necessary for the Parish Council to employ an outside organization.

The Chairman said that the Parish Council would be receiving some CIL (Community Infrastructure Levy) money on 24th October and asked the Parish Council to think what this money should be spent on the benefit the community.

It was agreed that D Lindsay should be put on the list of signatories for the Parish Council. The clerk would get the necessary paperwork from the bank.

17/58 Update on the SODC Local Plan

Little had happened during the month. A new consultation would be available in September and it is hoped that the results of the previous consultation will be available at the end of July.

17/59 Draft allotment tenancy agreement

J Andrews had circulated a draft agreement for discussion at the meeting. This was gone through in details and various alterations were suggested. It was agreed that he would make these alterations and present it at the next meeting in order to finally sign off the agreement in time for the time season.

17/60 Reports from Committees

Footpaths – Various problems had been reported but they were mostly not in the parish. It was agreed that D Lindsay should be given responsibility for footpaths and this will be on the agenda for the September meeting.

Village Hall – Nothing to report.

Playing Fields – As stated in Matters arising, the rubbish has not been removed and H Harvey has been reminded of this.

Cross Field – D Mann asked if a bench could be put in the shade. It was pointed out that if this is done, it is likely to be covered in pigeon mess but E Spencer agreed to move the picnic table. J Andrews asked who the small area between Back Way, the Cross Field and the drive to the rear of Piccadilly Cottage belonged to. The Chairman informed him that when the Parish Council purchased the Cross Field, this small area of land was added into the plot. The owners of Piccadilly Cottage have right of access over it.

Millennium Wood – This had still not been cut but was due on the 12th July. It was agreed that next year, we must have at least an extra cut of the footpaths as it is now impossible to walk through the wood.

Allotments – J Andrews reported that a new family wished to take part of an allotment. He had met with them and the Parish Council agreed that should they wish the plot to be strimmed, the Parish Council would arrange this. However they could not be responsible for spraying off the weeds, this would be down to the allotment holder. J Andrews agreed to talk to them to see what they wanted.

It was also agreed that the clerk would organize a skip to remove the rubbish from the allotment. She would contact the Parish Council to give them possible dates for this in order that it the maximum number of people could help fill the skip.

J Andrews also reported that L Woodrow asked if she could put a shed up on the allotments. This was discussed and it was felt that she should give the Parish Council a plan of where she will put this and also the overall size of the building. It was felt that if it was too large, it would overshadow the adjoining allotment which was already rather shaded.

Transport – J Andrews said that there had been a petition in Great Milton Shop to OCC to try to get the bus service reinstated but it had not received sufficient support. D Mann reported that she had been informed that Arriva were looking into possibly reinstating the Thame Market bus. J Andrews said he would contact Arriva to try to find out more information.

17/61 Report from the District and County Councillor

S Harrod was unable to attend the meeting due to commitments at Lewknor Parish Council.

17/62 Correspondence

The usual bag of correspondence was given to the Parish Councillors.

17/63 Any other business

D Mann asked if a bench could be put in Rectory Road near where the old bus stop sign is. It was pointed out that to do this, it would be necessary to ask Highways and it would have to be concreted down in case it fell over, etc and the Parish Council would then be liable.

E Spencer asked about the plaque for D Gostick as the stone was in place at the bottom of Mill Lane. She agreed to talk to D Pickett about it and come back to the Parish Council at the next meeting about it.

The Chairman said he was concerned about the possible impact on the A329 if and when the Didcot Garden Town comes about. One of the proposed routes for traffic to the M40 is the A329 taking traffic to Junction 7. He would put in a reply on behalf of the Parish Council to this effect. The clerk said that she would produce some draft standing orders over the summer in order to help when a new clerk is found. These will be presented to the Parish Council at either the September or October meeting.

The clerk had received notification that the A329 through Little Milton would be shut on the night of 8 August. It was agreed that the clerk should send out an alert on the Haseley alert email.

The Chairman then asked if the mail for the Parish Council could be sent to A Sheppard whilst he and the clerk were on holiday. This was agreed and the clerk would see the postman to arrange this.

The Chairman then wished the Parish Council a good break as there would be no meeting (except for urgent matters) until September.

17/64 It was agreed that the next meeting would take place on 11 September at 7.30pm in the Village Hall. It was also agreed that there would not be a meeting during August except for urgent matters and planning. The meeting closed at 9.05pm.

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