

**MINUTES OF GREAT HASELEY PARISH COUNCIL MEETING HELD ON**  
**MONDAY 10 JUNE 2024 AT 7.30PM IN THE VILLAGE HALL**

**Present:** Cllrs C Groves, D Lindsay, R Sheehan, J Webster, P Woodrow, A Oughton (Clerk) and four members of the public.

**24/20 Public Discussion and Public Questions**

A resident asked if there had been a deliberate change in the grass cutting regime at the recreation ground? Cllr Groves replied the cutting regime had not changed. During the last cut the contractor's equipment had broken. This combined with illness and miscommunication had added to the problem .

The resident further requested that the five missing posts to the car park at the recreation ground are replaced.

**24/21 Apologies for Absence**

Apologies for absence received from Cllrs Brown and Suter. Cllr Sheehan chaired the meeting in Cllr Suter's absence.

**24/22 Declarations of Interest and Dispensations**

There were no declarations of interest.

**24/23 Minutes**

The Minutes of the meeting held on 13 May 2024 were confirmed as a correct record and signed by the Chairman.

Noting of the draft minutes of the Annual Parish Meeting was deferred to the next meeting.

**24/24 Matters Arising**

Cllr Suter has spoken to the owner of the adjacent land with the recreation ground, the boundary of which is a kissing gate. The landowner is happy to make the recreation ground more accessible and suggested removing the gate part, which he will then store in case it should need to be refitted in the future, either permanently or for specific reasons.

The Clerk reported that advice from the Democratic Services Officer at the District Council had been sought regarding the Registration of Members Interests particularly related to membership of Earthshot. The Democratic Officer reported that it is up to an individual member to decide what to enter onto their Register of Interests Form but from the research the Officer has done it is not thought strictly necessary that membership of Earthshot is added to a Councillor's Form.

**24/25 Planning Applications**

**P24/S1500/HH - 58 Latchford Lane Great Haseley OX44 7LE**

Single storey flat roof rear extension.

**Resolved** to support the application

The following applications were noted:

**P23/S4020/HH - Haseley Court, Little Haseley, OX44 7LL**

### **Amendment No. 5**

Works to the existing park and gardens. Tree planting and removal within the park and garden, construction of a new drive and configuration of vehicle access. Reversion of arable farmland back to parkland estate. Construction of a new lake. (as amplified and amended by information and plans received 10 January, 12 January, 12 March, 24 April and 14 May 2024).

### **P24/S1452/N4B - Farm Buildings at Little Standhill, Standhill Lane, Little Haseley**

Conversion to dwelling

### **P24/S1534/DIS - Unit 7, Rycote Lane Farm, Rycote Lane, Milton Common, OX9 2NZ**

Discharge of condition 4 (Landscaping Scheme) on application P21/S0073/FUL (Replacement industrial business premises and associated works).

## **24/26 Internal Audit**

The Internal Audit Report for 2023-24 was circulated prior to the meeting. The internal audit was conducted between 22 April and 23 May 2024.

The audit has once again concluded that control objectives have been achieved throughout the financial year. The Income and Expenditure Account for year ended 31 March 2024 is a fair reflection of the financial transactions that have taken place during the year and the Balance Sheet as at 31 March 2024 is a fair reflection of the financial position of the council at year end.

The overall impression is that the council's financial affairs are in good order and that administration and management of its financial affairs remain under control.

The internal auditor completed and signed page 3 of the Annual Governance & Accountability Return for 2023-24. The council thanked Mr Dick Heinrich for carrying out the internal audit.

## **24/27 External Audit / Annual Governance & Accountability Return (AGAR) / End of Year Accounts 2023-24**

It was noted that as income and expenditure during the financial year exceeded £25k, AGAR – Form 3 is required to be completed and submitted for external audit to the Government appointed External Auditor.

- a) The Parish Clerk asked the Parish Council to answer questions, 1 to 9 of Section 1 - Annual Governance Statement on page 4 of the AGAR. It was agreed to answer 'Yes' to each question.

**Resolved that The Annual Governance Statement for 2023-24 be approved.**

- b) The Financial Statements (Unaudited) including the Balance Sheet as at 31 March 2024, the Income & Expenditure Account for year ended 31 March 2024 were received.

- c) **Resolved that Section 2 - Accounting Statements for 2023-24, on Page 5 of the AGAR be approved.**

The Notice of Public Rights will commence on 26 June 2024 and finish on 6 August 2024. During this time members of the public have the right to view the parish council's accounts. In accordance with the Transparency Code, financial information will be published on the council's website.

## **24/28 Financial Report**

Bank statements to 31 May 2024 had been circulated. The balance on the Current Account is £28,410.33 and Business Reserve Account £44,269.00. Income for the month included allotment rents. Expenditure is as previously approved.

The clerk confirmed that Cllrs Groves and Sheehan have been added as signatories to the bank accounts. The next step is to apply for online banking.

**Resolved** that Parish Clerk, Andrea Oughton; Chairman, Cllr Suter and Deputy Chairman, Cllr Sheehan are added as signatories to the online banking application.

## **24/29 Payments**

The following payments were approved: £632.79 Clear Councils Insurance, £79.56 Shield Maintenance Ltd, £762.00 A W Grounds Maintenance, £94.51 Rackspace (David Lindsay), £1,832.35 Orchard Street Furniture. Direct Debit – Castle Water £5.38.

## **24/30 Parish Council Shed**

The roof of the shed at the rear of the village hall has developed a leak and is causing the wood on the inside to rot. Three options were considered: a) repair the roof, b) add the repair to a schedule of works for the village hall or c) relocate the contents of the shed to another location and dismantle the shed.

**Resolved** that Cllr Woodrow will obtain quotations to repair the roof and instruct a contractor to proceed provided the cost of repairs is no higher than £1,000. The cost of repairs will be taken from Community Infrastructure Levy receipts held by the council.

## **24/31 Community Infrastructure Levy**

Income and expenditure related to Community Infrastructure Levy (CIL) received to date was noted. It was further noted that the deadline to spend some CIL income is approaching. It was agreed that the Clerk contact the District CIL Officer to see if the deadline can be extended. It was further agreed to gather further ideas and costings for projects on which CIL can be spent.

## **24/32 Projects**

### Public Art

The next Pop-Up pub in July will be used to consult on the strategy before moving to setting up a commissioning process.

### Neighbourhood Priority Statement (NPS)

Drafting the NPS has started. The next meeting with the District Neighbourhood Planning team is scheduled for the end of June.

## **24/33 Reports from Committees / District and County Councillors**

County Councillor Freddie van Mierlo apologised that he had not circulated a monthly report. He stated that Homes England (HE) has put forward unofficial plans for Chalgrove Airfield and held unofficial public engagement events. HE plans to develop 3,500 new homes, no planning application has been submitted as yet. Meanwhile South Oxfordshire District Council must try to get its new Local Plan approved before a planning application is submitted.

District Councillor Georgina Heritage had given her apologies and circulated her monthly report.

Millennium Wood – The bench has been ordered and due to be delivered on Monday. Cllr Sheehan asked for volunteers to lift the bench from the lorry and position it in the wood. It was agreed to hold the apple pressing day on 28 September 2024. *{Post meeting note, the date changed to Sunday 6 October 2024}.*

Playing Fields – Cllr Groves reported the goal posts have been repaired and a new basketball net fixed to the hoop. A quotation to replace the five missing posts between the car park and the recreation ground at a cost of £90.50 was discussed and approved.

Footpaths – Cllr Webster has contacted landowners re the condition of footpaths over their land.

Village Hall – Cllr Woodrow reported the Sobell House quiz night held last Friday raised £886 for the charity. The next village hall committee meeting will take place on Wednesday. It was agreed to add an item to the next agenda to discuss a donation to the village hall committee to organise a community event.

#### **24/34 Information Exchange**

A resident had written to the Parish Council asking them to consider registering the Plough/Table d`Alix as an Asset of Community Value. It was **resolved** to apply to the District Council for both the Plough / Table d`Alix and the Old Chapel to be considered as Community Assets.

Biffa Deep Cleanse Team is due to visit the village in July. The clerk asked for areas that required specific attention. Discussion took place on verge clearing and weed spraying. It was agreed to gather further information and add an item to the next agenda for discussion.

#### **24/35 Date of Next Meeting**

It was agreed that the next meeting will take place on 8 July 2024 in the Village Hall, commencing at 7.30pm.

There being no further business, the meeting closed at 9.05pm

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Chairman  
8 July 2024