

Minutes of Great Haseley Parish Council meeting held on
Monday 8 June 2026 at 7.30pm in the Village Hall

Present: Cllrs L Bird, C Groves, R Sheehan (Chairman), P Woodrow, A Oughton (Clerk)

26/22 Public Discussion and Public Questions

No items raised.

26/23 Apologies for Absence

Apologies received from Cllr Blythe.

26/24 Declarations of Interest and Dispensations

There were no declarations of interest or dispensations.

26/25 Minutes

The Minutes of the meeting held on 11 May 2026 were confirmed as a correct record and signed by the Chairman.

26/26 Planning

P26/S1470/PIP - Land adjoining Pond View, Weston Lane, North Weston, OX9 2HB

Erection of a minimum of one and a maximum of one detached (chalet-style) dwelling.

Resolved to Object on the grounds that the site is greenfield and against District Planning Policies related to infill development.

26/27 Internal Audit

The Internal Audit Report for 2025-26 was circulated prior to the meeting.

The internal audit was conducted between 25 May and 3 June 2026 and followed the Scope of Work for the internal audit as agreed by the parish council.

- The audit was finalised without any issues and did not require any adjustments to the information provided.
- The audit concluded that the control objectives have been achieved throughout the financial year.
- The audit concluded that the Income and Expenditure Account for the year ended 31st March 2026 is a fair reflection of the financial transactions that have taken place during the year.
- The audit concluded that the Balance Sheet as at 31st March 2026 is a fair reflection of the financial position of the Parish Council at the end of the year.
- The overall conclusion is that the Parish Council's financial affairs are in good order and the administration and management of its financial affairs are under control.

The Internal Auditor completed and signed page 3 of the Annual Governance & Accountability Return for 2025-26 Form 2. The council thanked Mr Dick Heinrich for carrying out the internal audit.

26/28 External Audit / Annual Governance & Accountability Return (AGAR) / End of Year Accounts 2025-26

It was noted that as both income and expenditure during the financial year was less than £25k, the Parish Council may agree to certify itself as exempt from a limited assurance review and complete AGAR – Form 2.

- a) To approve that the Parish Council meets the requirements to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

Resolved that the Parish Council meets the requirements and signs the Certification of Exemption on Page 3 of the AGAR – Form 2.

- b) The Clerk asked the Parish Council to consider questions, 1 to 10 of Section 1 - Annual Governance Statement 2025-26 on page 5 of the AGAR. It was agreed to answer 'Yes' to each question.

Resolved that The Annual Governance Statement for 2025-26 be approved.

- c) The Financial Statements (Unaudited) including the Balance Sheet as at 31 March 2026, the Income & Expenditure Account for year ended 31 March 2026 were received.

- d) **Resolved that Section 2 - Accounting Statements for 2025-26, on Page 6 of the AGAR be approved.**

The Notice of Public Rights will commence on Friday 12 June 2026 and finish on Thursday 23 July 2026. During this time members of the public have the right to view the parish council's accounts. In accordance with the Transparency Code, financial information will be published on the council's website.

26/29 Financial Report

Bank statements to 29 May 2026 had been circulated. Balances on the Current Account: £5,166.63 and Business Reserve Account £82,348.26. Income for the month includes allotment rents, monthly interest and credit from Castle Water. Expenditure as previously approved.

26/30 Payments

The following payments were approved: £828.48 - Clear Councils Insurance, £600.00 - A & W Grounds Maintenance Service, £93.60 - Shield Maintenance Ltd, £126.72 – A W Mobbs, £504.00 Preservation Specialist Treatments.

Direct Debit: £779.44 (credit) Castle Water, £20.99 Hugh Fox Ltd

25/31 Casual Vacancy

It was agreed to publish an advertisement inviting residents to come forward for Co-option onto the council in the July edition of The Haseleys and on the noticeboard. The Co-option will take place at the meeting in September.

26/32 St Peter's Churchyard Path

A second quotation of £4,750 to extend the churchyard path has been received. Agreed to try and obtain a third quotation before making a decision.

26/33 Projects

Public Art - A village emblem is being explored.

Neighbourhood Plan (NP) – First draft is being written. Need a 'Key Views' Assessment, first quotation received - £10,300.00 excluding VAT. Agreed to go back to South Oxfordshire District Council (SODC) for suggestions of other companies to approach to obtain a further two quotations. A consultation with the village will be organised once the first draft of the plan is completed.

26/34 Reports from Committees / District and County Councillors

County Cllr Edwards gave her apologies, her monthly report was noted.

District Councillor Georgina Heritage gave her apologies, her monthly report was noted.

Recreation Ground: Creative Play has submitted a revised quote; next step is to undertake a site survey. Once the swing set is in place will look at location of benches and create a long-term plan. New benches could be part of Public Art project.

Village Hall: A contractor has treated active woodworm in timber rafters in the loft. Good pop-up pub. Pumpkin Show Committee has donated remainder of their funds to the Village Hall Committee together with a container and tents. Plan to spend money on putting a new roof on the container. Cllr Richard Sheehan has signed the revised Village Hall Constitution on behalf of the Parish Council.

26/35 Information Exchange

Cllr Sheehan spoke at the Community Governance Review meeting re the plan to move the boundary between Great Haseley and Thame Parishes to the edge of the approved planning permission for the Cattle Market site and not the end of the field. This will be included in the next public consultation which will open in the next couple of months.

An application has been submitted to the Repair Workshop to refurbish the old plough. If successful, it was agreed Paul Woodrow will submit the item.

Agreed Cllr Sheehan will submit a response, on behalf of the parish council, to the Community Benefits for Energy Scheme.

Oxfordshire County Council's Quiet Lane Scheme – Cllr Sheehan to write to County and District Councillors regarding an application to the scheme by Great Haseley Parish.

26/36 Date of Next Meeting

It was agreed the next meeting will take place on 13 July 2026 in the Village Hall, commencing at 7.30pm.

There being no further business, the meeting closed at 8.45pm

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Chairman
13 July 2026