

**MINUTES OF GREAT HASELEY PARISH COUNCIL MEETING HELD ON  
MONDAY 14 SEPTEMBER 2020 AT 7.30PM VIA ZOOM**

**Present:** Cllrs A Sheppard (Chair), D Lindsay, C McGuirk, C Pickett, E Spencer, P Woodrow, A Oughton (Clerk) and 5 members of the public.

**20/54 Public Discussion and Public Questions**

Jen Webster spoke on behalf of the Back Way Team (BWT) and reported the improvement works to Back Way had commenced today. BWT expressed thanks to the Parish Council for the financial donation towards the works from CIL funds received and for liaising with Oxfordshire County Council.

BWT also expressed thanks to Cllr Pickett for her efforts, in a personal capacity, publicising the BWT fundraising campaign. The Chair said it was good the work had been able to go ahead before the onset of the winter.

**20/55 Apologies for Absence**

There were no apologies for absence.

The Chair reported she had received Cllr Gheissari's resignation from the Parish Council, effective from 13 September 2020. The Parish Council expressed thanks to Cllr Gheissari for all she had done whilst serving on the Parish Council and that her presence will be sorely missed.

The Clerk would check the vacancy procedure, which may be different to normal due to Covid, and the official notice would be put the Parish Noticeboards.

**20/56 Declarations of Interest and Dispensations**

Cllr Spencer declared an interest in Items 20/60 – Community Infrastructure Levy and 20/61 – Back Way and did not take part in discussion or vote on the two items.

**20/57 Minutes**

The minutes of the meeting held on 13 July 2020 were confirmed as a correct record and signed by the Chair.

**20/58 Matters Arising**

The Parish Council's response to the planning application for development on Chalgrove Airfield had been submitted. The Chair expressed thanks to Cllrs Lindsay and McGuirk for their help drafting the response.

In reviewing the Local Plan the Inspector indicated there was reasonable prospect that Chalgrove Airfield will be included in the Plan. The Local Plan still had stages to go through before adoption.

Cllr Sheppard had attended a virtual meeting of about a dozen local Parish Council representatives to discuss the local opposition to Chalgrove Airfield, and what further steps might be taken as a collective of Parish Councils, and the implications should it gain permission to go ahead. The main concerns raised related to traffic. If the District refuses planning permission it will almost certainly go to Appeal. The Parish Councils would need to contribute to raising funds if they wanted a professional to represent the group at an Appeal

Hearing. A letter to John Howell MP is planned, to be signed from all the local Parishes opposed to the Chalgrove Airfield development, that the Chair proposed to sign. The letter would also encompass concerns around the recently announced Government White Paper Planning consultation.

The Chair expressed thanks to Cllrs Pickett and Spencer following the installation of the new adult exercise equipment, which had been financed entirely by grant funding.

The Chair had chased Oxfordshire County Council (OCC) again about the relocation of the salt bin from outside the village hall. Unfortunately, it was not a high priority due to the pressure on resources due to the pandemic.

## **20/59 Planning Applications**

### **P20/S1814/HH – 3 London Rod, Milton Common**

New Double Garage (As amended by revised parking plan received 6 July 2020).

**The amendment was noted.**

### **P20/S2301/FUL - Sundial House, Rectory Road, Great Haseley**

Variation of Condition 2 (approved plans) on P19/S2782/LB

Repair and adaption of existing outbuildings to form a private library. Raise existing garden wall. Re-open former opening in wall.

**Resolved that Variation of Condition 2 would not alter the Parish Council's original recommendation to Fully Support the application.**

### **P20/S1175/HH – 5 Rectory Road, Great Haseley**

#### **Amendment No. 2 – dated 21 August 2020**

Proposed side infill single level extension shadowed away from original thatched property. Proposed adjustments to garage with barn style roof additional window and external door (as amended by drwng nos. Option 3 PP06 Rev A, PP07 Rev A and Option 3 PP09 Rev A to correct roof light omission on outbuilding received on 7 July 2020 and drwng nos. PP-009B and PP-005C to relocate door from side to rear elevation received 21 August 2020.

**Resolved that Amendment No. 2 would not alter the Parish Council's original recommendation to Fully Support the application.**

*Cllr Spencer entered the meeting.*

It was noted the following the District Planning Authority has granted permission for the following applications:

### **P20/S1114/FUL - Field Farm Rycote Lane, North Weston**

Alterations to non-agricultural buildings

### **P20/S1775/FUL - Rycote Lane Farm (southern part of complex), Rycote Lane, Milton Common**

Alternative scheme to that approved under application ref P18/S2368/FUL for relocation of business use from Lobbersdown Farm to Rycote Lane Farm. Erection of new buildings at Rycote Lane Farm for business use (B1c, B2 or mixed business use depot/yard type use) with new access from existing industrial area with parking and grounds and landscaping. Improvements to entrance to Rycote Lane Farm. Consequent re-configuration of existing Farol open storage.

### **P19/S2503/O – Haseley End, Rectory Road**

Demolition of existing building and garages. Construction of a terrace of 3 new dwellings, car parking and new vehicle crossover with access, appearance, layout and scale to be determined at this stage. (As amended by plan 103 Rev A (landscaping). Reduction in number of parking spaces, alteration to design and materials of dwellings, by Heritage Statement dated December 2019 and by plans 102B and 101B which reduces the size of the development to 2 x 3 bed units and 1 x 1 bed units and removes the proposed new access. As amplified by tree protection details received on 3 April 2020). As amended by plans received on 21 May drawing no C781 100 Rev D showing Chestnut Tree T11 plotted, removal of existing trees to the north of the site and replaced with alternative species and rotation of building slightly anticlockwise to allow greater scope for landscaping to be submitted via Reserved Matters application.

**P20/S2301/FUL - Sundial House, Rectory Road, Great Haseley  
Variation of condition 2 (approved plans) on P19/S2782/LB**

Repair and adaption of existing outbuildings to form a private library. Raise existing garden wall. Re-open former opening in wall.

**P20/S1583/HH – 20 Little Haseley**

Two-storey front & side extension to dwelling.

It was noted that the District Planning Authority has refused permission for the following application:

**P20/S1814/HH – 3 London Road, Milton Common**

New Double Garage (As amended by revised parking plan received 6 July 2020).

It was further noted the following planning applications had been withdrawn prior to determination.

**P20/S2333/SCO - Cornwell Solar Farm 1.1km to the south west of the M40 and  
Tetsworth grid reference SP66810080**

The request for a Screening Opinion relates to a proposed solar photovoltaic farm and associated infrastructure

**P20/S2334/SCO - Harlesford Farm Land south of M40 Tetsworth**

The Proposed Development will comprise the following elements (subject to detailed design): -rows of solar PV panels; approximately 20 inverters within shipping containers (or similar); one substation and one customer switch room; internal access tracks; perimeter fence; and CCTV cameras.

**20/60 Community Infrastructure Levy (CIL)**

The Clerk had prepared a table setting out CIL funding related to planning applications in the parish, showing the amounts received and the dates by which the funds had to be spent.

**Resolved that any identified CIL monies received by the District Council between 1 April 2020 and 30 September 2020 from development in the Parish are transferred to the Parish Council by 28 October 2020.**

Cllr Pickett detailed the three quotations obtained to purchase daffodils to be planted on public open space within the Parish. This was the first year of a three-year project.

**Resolved to purchase 11 bags (2500 bulbs) at a cost of £330.00.**

Improvement work to Back Way track (excluding the 'triangle') – It was originally hoped to obtain £5,800 of funding from OCC, unfortunately only £500 had been forthcoming. At the

Parish Council meeting in July it was agreed to consider a contribution of up to £2,000 towards the improvement work from CIL funds received.

BWT had obtained three quotations and Hazell & Jefferies had been awarded the contract. OCC had also approved the appointment.

**Resolved to contribute £2,000 from CIL Funds held in Reserves towards the cost of improvement works on Back Way as detailed in Option 1 of Hazell & Jefferies quotation.**

#### **20/61 Back Way**

The BWT had written to Cllr Pickett, as Parish Council representative for the allotments, to request funding towards the improvement works. The request had been circulated to Councillors.

After due consideration, the request was not supported.

#### **20/62 Planning Consultations**

The three Government planning consultations and their respective closing dates for submission (as listed on the agenda) were noted. It was agreed that Cllrs Sheppard, Lindsay and McGuirk will draft and submit responses to the consultations on behalf of the Parish Council.

#### **20/63 Financial Report**

The Clerk presented the financial report, which covered income and expenditure to 31 July 2020 and also to 31 August 2020. As at 31 August 2020 the balance on the Current Account was £14,132.87 and the Business Reserve Account £36,315.05.

The Clerk reported the Annual Return and Governance Statement, with accompanying documentation had been submitted to the External Auditor following approval at the last meeting. The accounting information had also been published on the website along with the Notification of Public Rights.

#### **20/64 Payments**

The following cheques were written as notified on the agenda: £42.00 OALC, £269.10 SODC, £164.40 RoSPA, £45.00 Open Spaces Society, £696 Ridgeway Rural Services, £698.94 The Haseleys.

The Clerk reported the amount payable to SODC as reported on the agenda (£224.25) excluded VAT and that the amount for which the cheque is to be written is £269.10 including VAT. A further payment not notified on the agenda was approved as follows: £35.00 Royal British Legion.

#### **20/65 General Waste Bins / Dog Waste Bins**

Following notification from South Oxfordshire District Council (SODC) that the cost of emptying dog waste bins would rise to £3 per bin, per week from 1 April 2020 and to £6 per bin, per week from 1 April 2021, the Clerk was asked to investigate alternatives for the Parish Council to consider. The Clerk presented the report, which had been circulated ahead of the meeting.

Two companies had been approached to quote to empty the five dog waste bins in the village. After discussion it was agreed, in principle to engage Scoop Dotty Dog to empty the dog waste bins at a cost of £3 per bin, per week for a period of 24 months.

**Resolved to engage Scoop Dotty Dog to empty dog waste bins in the village at a cost of £3 per bin, per week for a period of 24 months. Subject to satisfactory references and contract.**

Further discussion took place on whether to purchase two dual-purpose bins in which general litter and dog waste can be deposited. The location of new bins had to be approved by SODC and proof of need provided. SODC were currently reviewing the management of their general litter bins and there was an expectation amongst parishes that SODC may introduce a charge to empty these bins in the future. It was agreed not to purchase general waste bins at this time.

## **20/66 Miss Cross Field & Playing Fields**

The RoSPA play inspection reports for Miss Cross Field and the Playing Fields were noted. Cllr Spencer reported no significant problems had been highlighted. However, one piece of play equipment will need replacing in Miss Cross Field next year.

Cllr Spencer had arranged for a contractor to top up the bark under the play equipment at no charge to the Parish Council. The nightshade in Miss Cross Field had been removed.

## **20/67 Reports from Committees / County and District Councillors**

**Footpaths** – Nothing to report.

### **Village Hall**

Cllr Woodrow reported the committee was looking into opening the village hall within COVID secure guidelines. He had met with members of Little Milton hall committee and they were following similar guidelines. Cllr Woodrow had contacted District Councillor Newton for a grant towards the cost of making the hall COVID compliant.

The Committee was desperate to operate a ‘pop up pub’ and up until the announcement of the Rule of Six it was thought possible. However, now was thought it would be irresponsible to invite 30 people to gather in the hall.

Cllr Woodrow had met with the location manager for the Midsomer Murders TV series who wanted to use the village hall for filming. It had been a good meeting and Cllr Woodrow was waiting to hear a decision.

**Playing Fields, Miss Cross Field, Millennium Wood** – Nothing to report.

**Communications** – Nothing to report.

**Environment** – Nothing to report.

### **Allotments**

Cllr Pickett reported the family of Darren Wing had confirmed they did not want to continue the allotment. Cllr Pickett will contact allotment holders and applicants on the waiting list to rent the vacant plot.

## **20/68 Correspondence**

The Clerk reported she expected The Maple Tree to write to the Parish Council to request a donation. When received the request will be added to the next appropriate agenda.

The notice of a road closure on the Little Haseley Road between 18-20 November 2020 was noted.

**20/69 Information Exchange**

The Chair reported she is still trying to ascertain the ownership of a strip of land on the 'triangle' at Back Way.

The matter of the 'apron' at each end of Back Way was still in the hands of OCC. There are major issues with the 'triangle' as it slopes towards Rectory Road. The Chair is liaising with OCC Highways and the Rights of Way Officer and will continue to apply pressure to get a decision. Hazell & Jefferies had wanted to charge extra for the work to be done in two stages but the BWT were very firm in going back to say this had not been agreed.

Cllr Woodrow reported a person had injured their head on the defibrillator as they entered the village hall. Cllrs Woodrow and Sheppard will assess what might be done to prevent such an accident happening in the future.

Cllr Lindsay asked that website hosting and domains be put on the next agenda and Cllr Pickett asked that consideration of an increase in allotment rents is also be put on the agenda. The Chair requested that the Councillors prepare reports to include a proposal for the Parish Council to consider.

**20/70 Date of Next Meeting**

It was agreed the next meeting will be held on Monday 12 October 2020 and the following meeting on 9 November 2020, commencing at 7.30pm.

The agenda for the meeting will be published on the Parish Council's website and will contain the link and information necessary for Councillors and Members of the Public to join the meeting.

There being no further business, the meeting closed 9.55pm

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Chairman  
12 October 2020