

**MINUTES OF THE ANNUAL MEETING OF GREAT HASELEY PARISH COUNCIL HELD ON
TUESDAY 4 MAY 2021 AT 8.15PM VIA ZOOM**

Present: Cllrs A Sheppard (Chair – Item 21/01), D Lindsay, C McGuirk, C Pickett, T Suter (Chair – Item 21/02 onwards), P Woodrow, A Oughton (Clerk) and 9 members of the public.

21/01 Election of the Chairman

Cllr Sheppard called for nominations for the position of Chairman. It was proposed and duly seconded that Cllr Suter be elected Chairman. On put to the vote it was agreed unanimously.

Cllr Suter thanked Cllr Sheppard for the service she had given over the three years as Chairman. Cllr Sheppard had done a great job, her energy and meticulous care with everything was noted and widely appreciated by the Parish Council and community.

Cllr Suter signed the Declaration of Office of Chairman outside of the meeting.

21/02 Election of the Vice Chairman

Cllr Suter called for nominations for the position of Vice Chairman. It was proposed and duly seconded that Cllr Lindsay be elected Vice Chairman. On put to the vote it was agreed unanimously.

Cllr Lindsay signed the Declaration of Office of Vice Chairman outside of the meeting.

21/03 Councillor Representatives

It was agreed to continue with the current Councillor Representatives and review once a new Councillor was co-opted onto the Council.

21/04 Public Discussion and Public Questions

There was no public discussion or questions.

21/05 Apologies for Absence

There were no apologies for absence.

21/06 Declarations of Interest and Dispensations

There were no declarations of interest or dispensations.

21/07 Minutes

The minutes of the meeting held on 6 April 2021 were confirmed as a correct record and signed by the Chair.

21/08 Matters Arising

Cllr Suter reported he had spoken to SSE regarding the number of power outages experienced in the village over the last 12 months. SSE said the number of outages was not exceptional and low compared with other areas.

Roadworks on the A329 were planned to commence in July.

Correspondence continues regarding Back Way and a further letter has been sent to Hazel & Jefferies regarding the fulfilment of the contract.

The new general waste bin has been installed at the Recreation Ground. The dog bin has been removed and will be relocated to entrance of Peggs Farm on Latchford Lane.

21/09 Planning Applications

P21/S1105/FUL - 1 Windmill Meadow, Rectory Road

Extension of existing garden by 10m. To be used for planting wildflowers and for the children to play. Bench area for family seating in the sun.

Resolved to support the application.

P21/S1369/HH - Warren Barn, Standhill Lane, Little Haseley

Erection of a new outbuilding on the property to serve as parking and storage space. Some shallow ground work will be undertaken further away from the boundary line to accommodate the total footprint of building.

Furthermore, the driveway will be levelled, broken up and replaced with self-draining gravel.

Resolved to support the application.

P21/S1164/FUL - The White House, Moreton Road, Moreton

Erection of a building for equestrian use and associated parking

Resolved to support the application.

P21/S1511/FUL - Land North of Rycote Lane near Thame

Variation of condition 2 (Approved Plans) for off-site highway works incorporating alterations to Rycote Lane in application P17/S4441/O.

The erection of up to 180,000 square feet (up to 16,722 square metres) of B2/B8 with ancillary B1(a) and B1(c) together with parking, drainage, landscaping (structural and incidental) and highway works.

Due to the technical nature of the variation of condition and the County Highways response it was agreed no further response from the Parish Council was necessary.

P21/S0638/FUL - Haseley End, Rectory Road

Amendment Nos. 3 & 4

Demolition of existing bungalow and outbuildings. New 3 bed detached cottage and one pair of 2 bed semi-detached cottages. Landscaping and car parking with existing crossover retained and widened (as amplified by the energy statement including SAP calculations received 22 March, 2020) (as amended by plan ref C781

Rev A providing an additional parking space) (as amended by revised Landscape Plan A1 L) (as amended by Landscaping Plan ref 1284 rev C).

It was noted since publication of the agenda this application had been granted permission by the District Planning Authority

P21/S1499/N4C - Peggs Farm, Peggs Farm Road

Change of use of Agricultural Building to Class E (g) flexible commercial use

Resolved to support the application and to comment that as the parking area was not defined on the plans, it was difficult to know whether adequate parking provision had been provided.

It was noted that the District Planning Authority has granted permission for the following application:

P21/S0929/FUL - North Weston Farm Road From North Weston To Shabbington North Weston

Change of use of a building from agriculture to commercial use (store or workshop or R&D). Provision of parking for new facility and revisions to existing parking layout.

21/10 Payments

The following cheque was written as notified on the agenda: £215.94 Broxap.

It was further agreed to write the following cheques not published on the agenda: £48 Scoop Dotty Dog, £474.00 Ridgeway Rural Services.

21/11 Payments

The Clerk reported she would forward the Bank Statements to 30 April 2021 as soon as they arrived. The Clerk further reported she expected payment of the first half of the Precept to show as paid into the current account in April.

21/12 Standing Orders & Financial Regulations

The Clerk had reviewed the Standing Orders and Financial Regulations. Discussion took place on the suggestion on point 15 iii) to increase the value to £5k over which contracts for the supply of goods would be procured on the basis of a formal tender.

Resolved the value be increased to £3k. The Standing Orders and Financial Regulations were approved.

21/13 Schedule of Meetings

The Schedule of Meetings for 2021-22 was approved.

21/14 External Audit

The Clerk reported that having looked at the draft year end accounts, the Income & Expenditure for 2020-21 will exceed the £25k threshold and the Parish Council will not therefore be able to certify itself as exempt from a limited assurance review and will complete Part 3 of the Annual Governance and Accountability Return for 2020-21.

21/15 Allotments

It was agreed to fund the cost of a skip for the allotments to the value of £160. Cllr Pickett will obtain two further quotations to ensure value for money in line with Standing Orders / Financial Regulations.

21/16 Neighbourhood Plan

Confirmation had been received from Thame Town Council that they will contribute £500 towards the cost of an independent legal review of the proposed agreement between the two parishes regarding the Neighbourhood Plan Boundary.

21/17 Village Event

Cllr Woodrow reported a useful meeting had taken place with the owners of Haseley Court regarding the Village Event planned for 10 July 2021. A jazz band has been booked and also 'Ranger Stu'.

Resolved that £350 contribution from the Parish Council will be used to cover the cost of hiring 'Ranger Stu' for the Village Event.

21/18 Reports from Committees / County and District Councillors

County Councillor Harrod had given his report at the Annual Parish meeting held immediately prior to this meeting.

District Councillor Newton stated there was very little to report due to purdah. Cllr Newton had circulated a note regarding the Dodwells Solar Farm Scoping application (P20/S3975/SCR).

Reports from Committees:

Allotments – Cllr Pickett reported all 19 allotments of various shapes and sizes were now taken and there one person was on the waiting list.

Millennium Wood – Cllr Sheppard reported free trees were available through a charity in Thame.

Environment – Cllr Suter reported he had received a response from Openreach and was now in discussion on the number of people needed to take up fibre to move forward. Discussion on full fibre is centred on Great Haseley as Little Haseley is already covered on the existing plan.

Footpaths, Miss Cross Field, Communications, Playing Fields, Village Hall - nothing to report.

21/19 Correspondence

Items of correspondence and local parish magazines will be circulated in the Correspondence Bag for May.

Cllr Sheppard reported a contractor has written seeking permission to remove a section of the dry stone wall on Rectory Road, to the side of 1 Horse Close Cottages. This is to be able to repair a water leak in a chamber in the raised area behind the wall. The section of wall will be restored once work is completed. Cllr Sheppard has requested a site meeting with the contractor to discuss. It was agreed photographs are taken of the wall before work commences.

21/20 Information Exchange

Items for next agenda: Engagement plan for Neighbourhood Plan.

21/21 Date of Next Meeting

It was agreed the next meeting will be held on 7 June 2021 and the following meeting on 12 July 2021, commencing at 7.30pm at the Village Hall.

There being no further business, the meeting closed at 9.40pm

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Chairman
7 June 2021