

**MINUTES OF THE MEETING OF GREAT HASELEY PARISH COUNCIL HELD ON  
MONDAY 11 FEBRUARY 2019 AT 7.30PM IN THE VILLAGE HALL**

**Present:** Cllrs A Sheppard (Chair), J Andrews, H Harvey, D Lindsay, D Mann, D Simcox (Vice Chair), E Spencer, A Oughton (Clerk) and 8 members of the public.

**18/181 Public Discussion and Public Questions**

A member of St Peter's PCC requested the Parish Council consider making a donation towards the maintenance of the churchyard. The churchyard is an asset to the village, presently there is an agreement whereby the Parish Council pay one third of the cost of grass cutting in the churchyard, the PCC would like the Parish Council to consider broadening this agreement to include such work as care of the boundary walls and fences, trees, gravestones (to ensure safety) and control of rabbits and moles.

The Chair replied and explained a decision could not be made this evening and this would be put on the agenda for the next meeting for the Parish Council to discuss and agree a response. The Chair added that the timing of the request for financial assistance was unfortunate as the Parish Council had only just set the budget for the new financial year 2019-20 in January.

Mr Venners, the agent for planning application P18/S4194/FUL – Building adjoining Sands Farm House, Rectory Road spoke on behalf of the applicant. Mr Venners had not been able to attend the previous meeting but had written to the District Planning Officer in response to the concerns raised by the Parish Council.

Mr Venners raised two points regarding policy; one he considered Core Strategy Policy CSR1 did not apply in this case as it was proposed to reuse the existing building, providing a sustainable development. Secondly Local Plan Policy E8, the reuse of rural buildings being permitted in certain circumstances. SODC had not strictly applied this policy over the last three years and recent Government policy had set out a different approach. Mr Venners asked if the Parish Council could reconsider their recommendation given his response?

The Chair thanked Mr Venners for the additional information which was very useful. However, the Parish Council would need to seek further clarification from the District Planning Officer on the policies related to this application. Dependent on the result of the conversation an additional meeting of the Parish Council may be required.

*Post meeting note an additional meeting of the Parish Council was arranged for Wednesday 20 February 2019, commencing at 7pm in the Village Hall to discuss and agree a recommendation on Amendment No. 1.*

**18/182 Apologies for Absence**

There were no apologies for absence.

**18/183 Declarations of Interest and Dispensations**

Cllr Spencer declared an interest in planning application P18/S4194/FUL and left the meeting during discussion of this item.

**18/184 Minutes**

The Minutes of the meeting held on 14 January 2019 were amended by hand as follows: Item 18/172 – SODC Draft Local Plan, last paragraph an 'a' was added to the density figures to read 50 pha and 35 pha. After amendment the minutes were confirmed as a correct record and signed by the Chair.

## 18/185 Matters Arising

The Chair reported that following discussion on highway safety in January, a meeting with the Highways Officer at the County Council was being arranged to discuss possible options for improving safety.

The Chair, Vice Chair and the Clerk were due to meet with the District Neighbourhood Plan Officer and Thame's Neighbourhood Continuity Officer on 20 February 2019 to discuss employment land adjacent to Thame and possible inclusion of this land in the review of the Thame Neighbourhood Plan.

The Clerk reported a second quotation for weedkilling had been received from Oxford City Direct Services to include two applications, one in June and again in August / September to the locations highlighted on the map. The cost will be £486.00 excluding VAT.

**It was resolved to accept the weedkilling quotation from Oxford City Direct Services.**

It was noted that a credit note for £137.36 from Colourplus for an overcharge for printing of The Haseleys had been received.

Fencing for Cross Field – It had not been possible to obtain further quotations for fencing in Cross Field.

**It was resolved to accept the quotation from Ridgeway Rural Services of £800 excluding VAT to install chestnut paling fencing to the side of the Cross Field play area adjoining the allotments.**

## 18/186 Planning Applications

### **P18/S4194/FUL – Building adjoining Sands Farm House, Rectory Road, Great Haseley Amendment No. 1**

Conversion to dwelling with associated garden and erection of car port. (As amplified by email from agent received 28 January 2019).

**It was agreed that further clarification is sought from the District Planning Authority before making a recommendation.**

### **P19/S0176/HH – 5 Horse Close Cottages, Great Haseley**

2 storey side / rear extension, front porch, front dormer, alteration works, form side pedestrian access to public footpath.

**It was resolved to Fully Support the application.**

### **P18/S3825/HH – Bavaria, Rectory Road**

Permanent additions to garage block. Temporary residential use of garage for the duration of the build of the replacement dwelling.

Cllr Simcox had received a telephone call from the District Planning Officer regarding the Parish Council's recommendation and conditions related to the planning application for Bavaria.

It was the Planning Officer's opinion that the proposed two-year limit for the garage to be used as temporary residential accommodation during construction of the new dwelling was too tight. Also the limit of occupation of no more than 30 days prior to commencement of work and 30 days following occupation of the new dwelling was too harsh. Permitted Development Rights would not prevent residential use of the garage as an ancillary building to the main dwelling.

As this was a House Holder application it would be an officer delegated decision and not taken to the District Planning Committee for a decision. The Parish Council noted the points raised by the Planning Officer.

It was noted that permission had been granted by the District Planning Authority for the following planning applications:

**P18/S3093/FUL – Land to the rear of Unit 1, Christmas Lane, Thame**

Proposed Contractors storage yard B8 and associated office B1

*(Cllr Simcox had spoken against this application on behalf of the Parish Council at the District Planning Committee).*

**P18/S3655/HH – 18 Horse Close Cottages, Great Haseley**

Single storey extension at the rear and a two storey extension at the side

**P18/S3818/LB – Rosa Cottage, Little Haseley**

Demolition of existing WC and utility area. Erection of rear extension and enlarge existing side lean to (as amended by drwgnos 1801 P103 G and 1801 P105 F to reduce the size and scale of the rear extension received on 08 January 2019).

**P18/S3817/HH – Rosa Cottage, Little Haseley**

Demolition of existing WC and utility area. Erection of rear extension and enlarge existing side lean to (as amended by drwgnos 1801 P103 G and 1801 P105 F to reduce the size and scale of the rear extension received on 08 January 2019).

**18/187 Payments**

The following payments as notified on the agenda were agreed and the cheques signed: Stamps (The Haseleys – Feb edition) £26.68, SODC (Dog Bin emptying) £65.48, Colourplus (£516.90 minus credit note received £137.36) £379.54, The Maple Tree £100.00, P Woodrow (Honorarium) £50.00.

**18/188 Financial Report**

The balance on the Current Account was £11,173.39 and the Business Reserve Account £15,405.05. The income for the month of £1,476.50 had been received made up from advertisements in The Haseleys.

**18/189 Internal Audit**

The Clerk reported that a request had been made to a parishioner to ask if they would consider carrying out this year's Internal Audit and she was awaiting a reply. The appointment of the Internal Auditor will need to be approved by the Parish Council in March.

**18/190 SODC Draft Local Plan**

Cllr Sheppard reported that following the Haseley Brook Action Group meeting in January the Group had put together a very sound response to the District Local Plan 2034 public consultation.

In preparing the response on behalf of the Parish Council the Chairman proposed to focus mainly on the delivery of new housing, the number of proposed dwellings at Chalgrove and to support the proposed housing allocation sites around Oxford in order to meet Oxford City's unmet need.

The Council agreed with the proposed response and thanked Cllr Sheppard for preparing and submitting it on behalf of the Parish Council.

Correspondence was noted from Culham Parish Council encouraging parishes to join a petition against the proposed strategic site at Culham in the emerging SODC Local Plan.

## **18/191 Oxford – Cambridge Expressway**

Nothing further to report.

## **18/192 Emergency Action Plan**

Cllr Simcox had drafted an Emergency Action Plan for the village. It had been a little problematic in that the Parish effectively was made up of eight different communities and what was right for one, was not necessarily right for another part of the Parish. The first draft included some contact details, however, this needed to be expanded in the final version and permissions gained from those included to publish their contact details in the plan.

Grants were available to purchase basic equipment that could be used in an emergency. Scottish & Southern Electric provided grant funding to install an electricity socket from which an emergency generator could be operated. The socket could be installed at the Village Hall. Other equipment may include space blankets, wind-up phone chargers and adapters, wind-up torches, clipboards, whiteboards, warning tape and cones.

Oxfordshire County Council and South Oxfordshire District Council provide assistance to parishes to draw up an Emergency Plan and more importantly test it. The County Council also publish a booklet 'Oxfordshire Take Action'.

Cllr Simcox asked Councillors to write their comments on the draft Emergency Action Plan which would be circulated via the correspondence bag.

Members thanked Cllr Simcox for all his hard work in getting the draft Emergency Action Plan to this stage.

## **18/193 Tidy Day**

It was noted that a parishioner(s) had taken the initiative and collected litter around the village. The Parish Council expressed thanks to those involved.

The date for the Annual Tidy Day was confirmed as Saturday 23 March 2019, starting at 10am at the Village Hall. An article will be placed in The Haseleys with more information and encouraging people to get involved. The Parish Council expressed their thanks to Mrs Jane Simcox who had agreed to provide the lunch.

Cllr Mann will organise the Litterblitz and put a piece in The Haseleys. Cllr Harvey offered to produce the posters.

## **18/194 Reports from Committees**

### **Footpaths**

Cllr Lindsay reported that Soha had still not repaired the damaged chain link fence at No. 4 Horse Close Cottages.

**Village Hall** – Nothing further to report.

### **Playing Fields**

Cllr Spencer agreed to obtain quotations for grass cutting.

**Cross Field** – Nothing further to report.

### **Millennium Wood**

Cllr Spencer said some pruning work needed to be done and could be carried out as part of the village tidy day. More posts needed to be installed at the bottom of Millennium Wood to prevent

vehicles parking. Cllr Simcox will check how many posts are needed and let Cllr Spencer know. Cllrs Lindsay and Spencer will obtain quotations.

### **Allotments**

Cllr Andrews will put a further reminder in the March edition of The Haseley to encourage residents to take up an allotment space.

### **18/195 Reports from District and County Councillors**

District Councillor Caroline Newton had sent her apologies.

County Councillor Stephen Harrod reported the County Council were due to discuss and agree the Budget for 2019-20 tomorrow. Cllr Harrod reminded Members that funds were still available to apply for through his County Councillor grant. Funds needed to be allocated by the end of this financial year so there was only a short time in which to submit applications.

The Chair asked if funds could be used to purchase equipment needed to support the Emergency Action Plan and for maintenance work at St Peter's churchyard? Cllr Harrod thought both suggestions were appropriate and will forward the application form and information to the Chair.

Cllr Simcox reported the lights on the Haseley side of the M40 junction had still not been repaired. Cllr Harrod said the lights were definitely on the schedule of works and he will ask for the work to be prioritised.

### **18/196 Correspondence**

An email had been received from a couple who were considering the purchase of Six Bells Cottage to ask what the status of Back Way is and who is responsible for the upkeep. Cllr Simcox had replied. The couple were hoping the vendors would carry out some of the repairs to the pot holes but longer term if they were to complete on the sale they would be interested in setting up 'A Residents of Back Way Association'.

The Clerk had received an email from St Peter's Church thanking the Parish Council for their help with the planning application to extend the churchyard which had been granted planning permission.

A letter had been received from Home Start, who were celebrating their 30<sup>th</sup> year providing support for families in South Oxfordshire and the Vale of White Horse. Having recently set the budget for 2019-20 it was agreed the Parish Council was not in a position to provide financial support on this occasion.

### **18/197 Information Exchange**

It was agreed the Clerk will produce posters to encourage residents to stand for Election. Posters to be displayed on the noticeboards and The Plough. An article will be put in the March edition of The Haseleys.

### **18/198 Next meetings**

It was agreed that the next meeting will take place on 11 March 2019 and the following meeting on 8 April 2019 (which will include the Parish Meeting) at 7.30pm.

There being no further business, the meeting closed at 9.35pm

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Chairman  
11 March 2019