

**MINUTES OF GREAT HASELEY PARISH COUNCIL MEETING HELD ON
MONDAY 14 MARCH 2022 AT 7.30PM IN THE VILLAGE HALL**

Present: Cllrs C Groves, D Lindsay, C McGuirk, R Sheehan, T Suter (Chairman), P Woodrow, J Webster, A Oughton (Clerk) and one member of the public.

21/175 Public Discussion and Public Questions

There was no public discussion or questions.

21/176 Apologies for Absence

There were no apologies for absence.

21/177 Declarations of Interest and Dispensations

Cllr Woodrow declared an interest in planning applications P22/S0474/LB and P22/S0499/HH as a potential contractor and did not take part in discussion or vote on either application.

Cllr Sheehan declared an interest in planning application P22/S0474/LB as the applicant and did not take part in discussion or vote on the application.

The Clerk reminded Councillors who need to update their Register of Interests to complete the amendment form and submit it to South Oxfordshire District Council (SODC) with a copy to the Clerk.

21/178 Minutes

The minutes of the meeting held on 14 February 2022 were confirmed as a correct record and signed by the Chairman.

21/179 Matters Arising

Cllr Groves contacted Ariens about their external lighting. Ariens replied and agreed the lights are powerful but needed for safety reasons as a night shift operates Monday to Thursday through to 3am Friday morning. However, Ariens will see what they can do to make the lights less disruptive.

{Post meeting note: Cllr Groves received a further update from Ariens who have considered the matter and are looking into retro-fitting PIR sensors to activate the lights, currently the lights are operated by a 'dusk to dawn sensor' which apart from light pollution is inefficient from a cost perspective. The PIR's will introduce zoned and on-demand lighting.}

Cllr Suter will contact Sands Farm regarding the external lighting and report back at the next meeting.

21/180 Planning Applications

P22/S0474/LB – 8 Mill Lane, Great Haseley

Refurbishment and restoration of existing house.

Resolved to fully support the application.

P22/S0499/HH – The Garden Cottage, Thame Road, Great Haseley

Single storey side and rear extensions.

Resolved to fully support the application.

The following applications were noted:

**P21/S5349/FUL - Willow Corner, Moreton Road, Moreton
Amendment No.1**

New innovatively designed 4-bedroom eco-friendly house and garage with matching local materials.

As amplified and amended by additional 3D images and amended energy statement received 23rd February 2022

P22/S0076/DIS - Chiltern View, London Road, Milton Common

Amendment No. 1 - As amended by plans and information received 11 February 2022

P21/S1632/RM - Land North of Rycote Lane

Amendment No. 9 - The amendment is for: As amended by plans received 09 February 2022; tree protection and fencing requirements, arboricultural statement, site plan – external drawing.

P22/S0076/DIS - Chiltern View, London Road, Milton Common

Amendment No. 2 - As amended by revised Arboricultural Statement and plan received 01 March 2022.

It was noted the District Planning Authority has granted permission for the following applications:

P21/S5318/HH & P21/S5322/LB - Haseley Court, Little Haseley

Alteration and refurbishment of the Orangery and Laundry buildings

P22/S0139/LB & P22/S0138/HH - Church Farm House, Rectory Road

Proposed conversion of an outbuilding to home office and storage use.

It was further noted the District Planning Authority Refused permission for the following application:

P21/S3859/HH - 34 Thame Road Great Haseley

New detached open-fronted car port outbuilding

21/181 Community Infrastructure Levy

Resolved that any identified CIL monies received by the District Council between 1 October 2021 and 31 March 2022 from development in the Parish are transferred to the Parish Council by 28 April 2022.

A table showing potential CIL funds due, together with funds held and the respective spend by dates was circulated.

Two consultations published by SODC were noted: 1) The draft Community Infrastructure Levy (CIL) Charging Schedule has been published for public consultation. 2) The revised draft Developer Contributions Supplementary Planning Document (SPD). The closing date for responses to both consultations is Tuesday 22 March 2022.

21/182 Public Art – S106 Funding

It was agreed the Chairman will arrange to meet with the SODC officer responsible for Public Art to discuss next steps with regard to s106 funding for public art related to planning application P17/S4441/O – Land north of Rycote Lane nr Thame. The Chairman will report back at the next meeting.

21/183 Financial Report

Copies of bank statements to 28 February 2022 had been circulated. The balances were noted as follows: Current Account - £17,660.77 and Business Reserve Account - £38,464.18.

Income for the month on the Current Account included: 3rd quarter VAT reclaim and grant funding from the County Councillor Priority Fund and Tayler Blackall towards refurbishment of names on the war memorial.

21/184 Payments

The following cheques were approved: £300.00 Nicholson Nurseries Ltd, £150.00 OALC, £52.00 Shield Maintenance Ltd, £55.99 Clerk's Expenses, £36.00 CPRE.

A further cheque not on the agenda was approved: £325.90 payable to Chris Groves for the purchase of a match football goal to be installed on the Recreation Ground.

21/185 National Salary Award

Resolved to increase the Clerk's salary by 1.75% in line with the national pay award, SPC6 and that the increase is backdated to 1 April 2021.

21/186 The Queen's Green Canopy

Cllr Sheehan circulated 5 options for hedge and tree planting on the Recreation Ground as part of the Queen's Green Canopy project.

After discussion Option 2 was approved which includes a new section of mixed hedge to blend with existing hedging and seven trees, representing the seven decades of the Queen's reign, made up of a mix of oak and hornbeam. Cllr Sheehan will obtain quotations for the hedging and trees for consideration at a future meeting.

21/187 Internal Audit

The Clerk reported that Mr Heinrich is happy to carry out the Internal Audit for 2021/22.

Resolved to appoint Mr Heinrich as Internal Auditor for 2021/22. The Scope of Works as circulated was approved.

21/188 Environmental Strategy

Following discussion at the last meeting, Cllr Sheehan provided an update to the draft Environmental Strategy.

Haseley Earthshot Action Group (HEAG) have an aspiration for Great Haseley Parish to achieve net zero at both consumption and territorial level by 2030. HEAG recognises this is beyond the scope of either it or Great Haseley Parish Council without significant support and action by local residents. HEAG will therefore continue to promote behavioural change, targeting consumption related emissions and promoting nature-based carbon capture solutions, and is well placed to raise awareness of this as a core part of its activities.

Cllr Sheehan proposed a phased approach for the Parish Council to achieve net zero carbon for its own operations by 2025. Phase 1 to include:

- Switch energy suppliers for village hall and cricket pavilion to reputable renewable energy providers.
- Reduce energy use through adoption of energy efficiency measures and retrofit the village hall and cricket pavilion with appropriate insulation.
- Install renewable energy generation, such as solar PV. Installing some form of renewable energy generation system will not decrease the GHPC CO₂e footprint dramatically, but will help to both reduce energy bills (through not having to run everything off the mains)

- and will give GHPC infrastructure a level of resilience since it will not be completely dependent on mains power (useful in the case of power cuts and emergencies).
- Manage GHPC owned land and road verges to increase biodiversity and maximise the drawdown of carbon pollution.

Cllr Suter thanked Cllr Sheehan for all his hard work in producing the Climate Action Plan.

Resolved to agree in principle to the phased approach as tabled and that Cllr Sheehan investigate the practicalities of implementation and report back to a future meeting.

21/189 Tidy Day

It was agreed to hold the annual Tidy Day on Saturday 7 May 2022. A list of tasks to be drawn up ready for discussion at the next meeting.

21/190 Grass Cutting

Cllr Groves reported he is due to meet the existing grass cutting contractor to discuss areas and number of cuts required for this year. The contractor will provide a quotation for discussion at the next meeting.

21/191 Reports from Committees / County and District Councillors

District Councillor Newton had sent her apologies and her report circulated. The Parish Council thanked Cllr Newton for the Councillor Community grant award of £520.00 towards the refurbishment of the names on the war memorial.

County Councillor van Mierlo had sent his apologies and his report circulated.

Reports from Committees:

Village Hall – Cllr Woodrow reported another successful ‘pop up pub’ and music night took place in February. The application for a road closure has been submitted for the Jubilee street party.

Allotments – Cllr Sheehan reported all tenancy agreements for 2022 have been issued. The majority of allotment holders remain unchanged from 2021.

Environment – Cllr Sheehan will look at grant opportunities to fund a biodiversity survey. Earthshot is going well, focus on four projects; a repair workshop, car share scheme, waterways and hedgerows. It was noted that Cllr Sheehan has submitted a response on behalf of the Parish Council, using the CPRE recommended pre-provided responses, to the latest consultation on the Abingdon reservoir.

Faster Broadband – Openreach has received more pledges and will send an updated list to Cllr Suter. Cllr Suter and John Hayward are due to meet with a representative from Airband tomorrow.

Footpaths – Cllr Webster reported the stile had been repaired.

Millennium Wood – Cllr Sheehan reported the first volunteer day is planned on Saturday 9 April.

Playing Fields – Cllr Groves reported a match goal has been purchased.

Miss Cross Field – Cllr Groves reported he has a meeting on Saturday to discuss quotations for a new piece of play equipment.

Communication – nothing to report.

21/192 Correspondence

Items of correspondence and local parish magazines were circulated in the Correspondence Bag for March.

Cllr Suter reported he has received an email from a parishioner raising concerns regarding the proposed planting scheme on the Recreation Ground. The comments were considered as part of the discussion of item 21/186. Cllr Groves reported the broken posts are due to be replaced in the next two weeks.

An email from a parishioner raised concern about 10mph signs put up along Stoney Lane, Little Haseley which also stated it was a private road. There was some discussion as to whether this part of Stoney Lane fell within Pyrton Parish. Cllr Sheehan will investigate.

Cllr Suter had received an email from John Hayward who asked that the text be included in the minutes for information:

Details of felling operations being conducted over the next few weeks in Haseley parish.

We are felling:

- A compartment of over mature poplars in Sheepbridge Copse which lies to the north of Peggs Farm (OX44 7LG)
- A compartment of poplars which lies to the south of Peggs Farm in both Haseley and Pyrton parishes.
- Several mature ash trees affected by ash die back, which stand over Latchford Lane on the south / windward side, +/- 300m west of the bridge over Haseley Brook.

The legal basis for these operations is felling license 019/1532/2020 issued by the Forestry Commission on 10 August 2020 (valid for five years), and based on our woodland management plan which the Forestry Commission has approved.

Over and above the requirements of good woodland management, I am concerned by the hazard some of these trees represent to those using Latchford Lane and the Latchford to Peggs Farm bridleway, and to the power lines, which have been brought down across the bridleway twice in the last 24 months, with live wires left at head height.

The operations are conducted by Jonathan Cook Forestry Services, a reputable felling contractor, operating through central UK, according to risk management assessments and method statements developed by Nicholson Lockhart Garret Ltd. SSEN has authorised a power down to facilitate these operations, and those affected will be informed in due course. Those three compartments of woodland being felled, will be restocked with mixed native hardwoods in winter 2022/23.

All necessary measures are in place to ensure that this done in a safe manner. Signage is erected, timber stacks are well away from anywhere the general public should be, and when felling operations are ongoing a banksman will be deployed next to the bridleway to watch out for users.

The expectation is that members of the public will keep to public rights of way unless advised otherwise; follow general advice and instructions given, and comply with any specific instructions issued by the contractors. In practice, this means staying on the public rights of way, and not climbing on timber stacks.

There will be some movement of timber lorries through the village; I have instructed that this is done outside times of peak traffic in the morning and afternoon.

21/193 Information Exchange

Ukraine Crisis – A small group of local Councillors, including Cllr Suter are to meet with Cllr Newton to discuss how parish councils and local communities can lend their support.

Cllr Suter will complete and submit the application for the Parish Council to be considered as one of the areas to take part in the simpler approach to neighbourhood planning pilot project being run by SODC.

Items for the next agenda:

- Tidy Day
- Public Art Update
- Newsletter & Haseley Updates

Cllr Woodrow gave his apologies for the next meeting.

21/194 Date of Next Meeting

It was agreed the next meeting will be the Annual Parish meeting to be held on 11 April 2022, commencing at 7.30pm, followed by the Parish Council meeting at the Village Hall.

There being no further business, the meeting closed at 9.16pm

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Chairman
5 April 2022