

**MINUTES OF GREAT HASELEY PARISH COUNCIL MEETING HELD ON
MONDAY 13 SEPTEMBER 2021 AT 7.30PM IN THE VILLAGE HALL**

Present: Cllrs C Groves, D Lindsay, C McGuirk, C Pickett, T Suter (Chairman), J Webster, P Woodrow, A Oughton (Clerk) and four members of the public.

21/57 Public Discussion and Public Questions

A parishioner requested that along with the poppy wreath a small Union Flag is placed at the war memorial on Remembrance Sunday. The flag placed at the memorial last year was still in-situ. The Parish Council had no objections to this suggestion.

A parishioner asked whether it was possible to hold hybrid meetings? The Chairman replied this will be considered once work on the village hall was complete, including the installation of faster broadband.

The parishioner further asked the Parish Council, when considering planning applications that proposed exterior light to think about the effect it might have on the character of the village and the wider environment. South Oxfordshire District Council (SODC) have a Dark Skies Policy which could be referred to. The Parish Council agreed this was a good point and would consider this when discussing applications. A policy could also be written in the proposed Neighbourhood Plan. The Chairman suggested the parishioner write an article on Dark Skies and the effect of exterior lighting for inclusion in a future edition of The Haseleys.

21/58 Acceptance of Office

The Chairman welcomed Jen Webster to her first meeting following Co-option onto the Council. Cllr Jen Webster signed the Declaration of Acceptance of Office.

21/59 Apologies for Absence

There were no apologies for absence.

21/60 Declarations of Interest and Dispensations

There were no declarations of interest or dispensations.

21/61 Minutes

The minutes of the meeting held on 12 July 2021 were confirmed as a correct record and signed by the Chairman.

21/62 Matters Arising

A quotation for the replacement of posts at the Recreation Ground and Millennium Wood had been received. It was agreed to proceed with the posts at the Recreation Ground at a cost of £100 excl. vat but that a site visit will take place before proceeding with posts at Millennium Wood.

It was agreed the Recreation Ground Committee make a formal proposal for tree planting at the Recreation Ground to be considered at a future Parish Council meeting.

21/63 Planning Applications

P21/S2841/LB – Court Farm House, Little Haseley

Conversion of outbuilding currently being used for general storage to a building suitable for working from home. All works to be done sympathetically as have all alterations to the house since our purchase of it in 2005.

Resolved to support the application

P21/S2840/FUL – Court Farm House, Little Haseley

Conversion of outbuilding currently being used for general storage to a building suitable for working from home.

Resolved to support the application

The following applications were noted:

P21/S3500/CM - Menlo Industrial Park Rycote Lane

Demolition of existing buildings, alteration(s) to existing building, provision of car storage racks, hard surfacing, car parking and portable office building, together with boundary fencing, gates and access works, all in connection with the use of the site for the augmentation of auto recycling and end of life vehicles (consistent with, and complementary to, adjacent land uses).

P21/S2372/HH – 40 Thame Road, Great Haseley

Amendment No. 1

Convert the existing garage (thatcher's room) to a dining room by changing the existing bi fold timber doors to a white painted timber window to match the existing windows. Replace the existing rear single storey tin chicken shed with a new single storey timber clad 'garden room' including a study and gym. The smaller existing timber shed will also be demolished. Convert the existing attic to a single bedroom and bathroom with storage. To include a West facing dormer window and two number conservation roof lights. (As Amended by plans received 2021-07-19 altering the height, location and design and outbuilding.)

P21/S2009/HH – 21 Little Haseley

Amendment Nos. 1 & 2

New vehicle access to residential property (Additional information requested by Highways received 13-07-21 and further clarified with documents received 16-08-21 and 18-08-21)

P21/S1632/RM – Land North of Rycote Lane

Amendment Nos. 1, 2 & 3

Reserved matters following outline permission (P17/S4441/O) for appearance, landscaping, layout and scale. The erection of up to 180,000 square feet (up to 16,722 square metres) of B2/B8 with ancillary B1(a) and B1(c) together with parking, drainage, landscaping (structural and incidental) and highway works. As amended by plans received 2nd & 13th July & 18th August 2021.

P21/S1525/DIS – Land North of Rycote Lane

Amendment Nos. 1, 2 & 3

Discharge of conditions- 6 (Levels), 7 (Sample materials), 10 (Access details), 11 (Refuse & Recycling Storage), 12 (Shared cycleway/Footway details), 13 (Turning Areas and Car Parking), 14 (Turning Area SUD's), 15 (Cycle Parking Facilities), 16 (Cyclists Shower/Changing Facilities), 17 (Construction Traffic Management), 20 (Landscaping-Comprehensive scheme), 24 (Lighting), 25 (Surface water drainage works), 26 (Foul drainage works), 27 (Biodiversity Offsetting agreement), 28 (Wildlife Protection-Organisation licence), 29 (Biodiversity Mitigation and Enhancement Strategy), 30 (Wildlife Protection-Best Practice), 31 (Electric Vehicle Charging Points) and 33 (Energy Efficient Measures) in application P17/S4441/O. The erection of up to 180,000 square feet (up to 16,722 square metres) of B2/B8 with ancillary B1(a) and B1(c) together with parking, drainage, landscaping (structural and incidental) and highway works. As amended by plans received 2nd & 13th July & 18th August 2021.

P21/S3289/DIS – Haseley End, Rectory Road

Discharge of conditions 9 (Surface water drainage works) & 10 (Foul drainage works) in application P21/S0638/FUL. Demolition of existing bungalow and outbuildings. New 3 bed detached cottage and one pair of 2 bed semi-detached cottages. Landscaping and car parking with existing crossover retained and widened.

The change of property name from Glenorie to Foxgloves, Latchford Lane, Great Haseley, OX44 7LA was noted.

It was further noted the District Planning Authority has granted permission for the following applications:

P21/S2087/FUL - 2 Windmill Meadow Rectory Road

Extension of existing garden by 7,578 square feet, for the purpose of creating a wildlife pond, wildflower meadow and vegetable garden.

P21/S1369/HH – Warren Barn, Standhill Lane, Little Haseley

Erection of a new outbuilding on the property to serve as parking and storage space. Some shallow ground work will be undertaken further away from the boundary line to accommodate the total footprint of building. Furthermore, the driveway will be levelled, broken up and replaced with self-draining gravel. As clarified by additional arboricultural information (dated June 2021) as amended by the addendum dated 11/07/2021.

P21/S2592/HH & P21/S2595/LB – Haseley Court, Little Haseley

Extensive refurbishment of the main house, chapel wing and existing staff flat as amended by plans received on 23 and 24 June showing radiator information, as amplified by the full bat emergence surveys received 26 July, and as amended by plans 228/SHC 112E, 228/SHC 082C and 228/SHC 302B.

21/64 Chilterns Area of Outstanding Natural Beauty

A resident had written to the Parish Council asking them to consider in principle a proposal to extend the boundary to the Chilterns Area of Outstanding Natural Beauty. The Chairman stated he had hoped the resident would be at the meeting to provide more detail. It was agreed more information was required before making a decision. The resident will be invited to the next meeting.

21/65 Public Consultations

Discussion took place on developing a core response which could be adapted for different consultations. It was agreed there was value in responding to consultations to underline what is important to the parish. The Chairman had attended a webinar on the Oxford 2050 Plan.

The Chairman suggested, that as part of the development of the Neighbourhood Plan, he draft a core response of key points the parish council might want to make and circulate to Councillors for comment. Cllr McGuirk offered to help write the draft response.

It was agreed the Clerk will invite Thame Council's Neighbourhood Planning Officer to a future meeting to present the proposals for Thame's revised Neighbourhood Plan.

21/66 Financial Report

Copies of bank statements to 30 July and also 31 August 2021 had been circulated. The balances at 31 August were noted as follows: Current Account - £12,555.24 and Business Reserve Account - £39,090.75. The Clerk reported income over the two months as follows: Current Account – £344.05, 1st quarter VAT reclaim.

Resolved that Cllrs Groves, Suter and Webster are added as signatories to the Current and Business Reserve accounts.

Resolved that the Clerk commences the process of moving the Current and Business Reserve accounts to electronic banking.

21/67 **Payments**

The following cheques were approved: £45 Open Spaces Society, £102.75 D Lindsay (Rackspace), £35 Royal British Legion, £60.32 Parish Administration, £36.00 Pet Waste Solutions (collection 25.6.21), £36 Pet Waste Solutions (collection July).

Further cheques, not notified on the agenda were approved: £1,236.00 Ridgeway Rural Services, £172.80 RoSPA.

21/68 **Neighbourhood Plan**

The Chairman reported he had spoken to a parishioner who was keen to be involved in the development of the Neighbourhood Plan for the parish.

The Chairman was waiting to hear from SODC as to whether Great Haseley had been included in the pilot scheme to 'fast track' neighbourhood plans.

21/69 **Dog Waste Bins**

Quotations from two companies to empty dog waste bins in the parish were considered.

Resolved to enter into a two-year contract with Shield Group at a cost of £2 per bin per week.

21/70 **Reports from Committees / County and District Councillors**

District Councillor Newton had sent her apologies.

County Councillor van Mierlo reported he was encouraging parish councils and residents to respond to open consultations and in particular the Oxford 2050 Plan. Oxfordshire County Council (OCC) will be holding a HGV consultation in October/ November which will form part of their future Freight Strategy.

Cllr Mierlo, the Leader of OCC and Cllr Turner had met with representatives of Martin Baker re future development at Chalgrove Airfield. Martin Baker indicated the company will fight any compulsory purchase order. A new application by Homes England is not expected until Spring 2022.

The first of five 20mph zones is being trialed in Oxford. A paper is going to Cabinet in October after which Town and Parish Councils will be offered the opportunity to register an expression of interest in 20mph zones schemes within their parishes. OCC will provide signage but there will be a cost to parishes for associated traffic calming.

OCC has taken over responsibility for Civil Parking Enforcement (CPE) within the County. OCC believe CPE will reduce traffic congestion, help access for emergency services, provide safe parking and improve air quality.

Reports from Committees:

Allotments – Cllr Pickett reported it had been a good summer. One allotment plot has been vacated.

Footpaths – Cllr Pickett had responded to a resident regarding overgrown vegetation on the footpath along Stoney Lane. The contractor who cuts the grass had cut the vegetation on Footpath No. 19 between Stoneyard and Jasmine House.

Village Hall – Cllr Woodrow reported pop-up pubs have been a great success and will continue on the first Friday of the month. The addition of a mocktail bar is coming soon!

Millennium Wood – Cllr Webster reported she had spoken with Nicholsons who had suggested a number of actions to improve the wood and increase wildlife. Cllr Webster will circulate the report. It was agreed Cllr Webster will organise a site meeting for Councillors to meet with Nicholsons to discuss the proposals. It was suggested that BBOWT are invited to put forward proposals too.

Playing Fields – Cllr Groves reported Great Haseley had finished playing cricket for the season. Once the other sides had finished work will begin on the wicket for winter.

Communications - Cllr McGuirk reminded Councillors to let her have items for posting on GHPC Facebook site.

Environment – Cllr Suter reported BT Openreach had prioritised the scheme for Great Haseley as part of their submission to DCMS who will decide if it qualifies for the rural gigabit scheme. At point of notification that it does. Great Haseley will have to enter into a contract with BT Openreach. The total cost will be £170k. The scheme will be fully funded if 70% of the 178 properties in Great Haseley pledge their vouchers to the scheme.

When DCMS launch the invitation to residents they will have 28 days to pledge their vouchers. Discussed holding a 'sign up' meeting for residents in the village hall to convince them of the need to pledge their vouchers. Could maildrop a flyer to all properties to include FAQs before the 'sign up' event. OCC have produced a good guide which Cllr Suter will circulate.

Miss Cross Field – The Clerk reported she had just receive the annual inspection reports for Miss Cross Field and the Recreation Ground from RoSPA. There were no items of high risk and the Clerk will circulate the reports. The Miss Cross Field report had highlighted the problem of bird fouling on play equipment, in particular the swings. Cllr Woodrow proposed putting a deterrent along the top bar of the swings to deter birds from landing but not harm them. The Clerk will check if RoSPA are happy with the solution.

21/71 Correspondence

Items of correspondence and local parish magazines were circulated in the Correspondence Bag for September.

The Chairman reported he had received correspondence from a parishioner who raised a number of points about replacing the posts on the recreation ground, the proposal to plant trees between the posts and the wider area of the recreation ground and overgrown vegetation on Footpath No. 19. All points had been covered in discussion during the meeting.

The Chairman had received correspondence from a parishioner regarding the 'rides' in Millennium Wood which do not appear to have been cut this year as per the agreed plan. The general state of the village, particularly the edges of the road / kerb which have weeds growing in them and the footpath from Horse close to the Grove which was a mass of weeds.

The Clerk reported the Waste Team at SODC were due to carry an a deep cleanse towards the end of October and asked Councillors to let her know areas of the village that needed attention.

The Chairman reported he had received correspondence from a resident who was keen to volunteer to clean the names on the war memorial. Cllr Suter will reply suggesting he contacts the History Group who maybe keen to be involved and suggest organisations which may have grant funding to cover the work.

21/72 Information Exchange

The Clerk will recirculate the draft Asset Register with a request for Councillors to add information.

Items for next agenda:

New play equipment
Councillor Responsibilities
20mph zones/ parking
Core Response to Public Consultations
Haseley Updates

21/73 Date of Next Meeting

It was agreed the next meeting will be held on 11 October 2021 and the following meeting on 8 November 2021, commencing at 7.30pm at the Village Hall.

Cllr Suter gave his apologies for the next meeting.

There being no further business, the meeting closed at 9.40pm

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Chairman
11 October 2021