

**MINUTES OF THE MEETING OF GREAT HASELEY PARISH COUNCIL HELD ON  
MONDAY 10 JUNE 2019 AT 7.30PM IN THE VILLAGE HALL**

**Present:** Cllrs A Sheppard (Chair), A Gheissari, D Lindsay (Vice Chair), C McGuirk, C Pickett, E Spencer, A Oughton (Clerk) and 1 member of the public.

**19/24 Public Discussion and Public Questions**

There was no public participation.  
There were no public questions put to the Parish Council.

**19/25 Apologies for Absence**

Apologies for absence were received from Cllr Woodrow (Personal).

**19/26 Declarations of Interest and Dispensations**

There were no declarations of interest.

**19/27 Minutes**

The Minutes of the meeting held on Monday 13 May 2019 were confirmed as a correct record and signed by the Chairman.

**19/28 Matters Arising**

Cllr Sheppard confirmed she had received the results of the two traffic surveys carried out over a period of seven days in Great and Little Haseley in May but was disappointed to find the reports contained only the raw data which required further analysis.

From information extracted, 21% of drivers travelling through Little Haseley did so at over 30mph on every single journey. On the Thame Road, Great Haseley, 200 vehicles registered over 30mph. Further interpretation and comment will be coming from the Highways Department.

Cllr Sheppard will circulate the existing data to Councillors. It was agreed an article will be put in The Haseleys providing an update on the surveys.

Following discussion at the last meeting regarding possible traffic mitigation should development at Chalgrove go ahead, Mr Sherwood of Oxfordshire County Council had contacted Homes England to raise the Parish Council's concerns. Unfortunately he could not report the details of the conversation and suggested the Parish Council contact Homes England directly and invite them visit the village and discuss potential traffic impact. The Chair had written to Mr Bearton at Homes England, a response was awaited.

The Chair put forward the suggestions that there is a Councillor Representative responsible for environmental issues related to the village.

**Resolved that Cllr A Gheissari be elected Councillor Representative for the Environment.**

The Chair confirmed she was registered to speak at the District Planning Committee meeting on Wednesday 12 June 2019 to put forward the Parish Council's case against planning application P17/S4441/O, Land North of Rycote Lane – the erection of up to 180,000 square feet (up to 16,722 square metres) of B2/B8 with ancillary B1(a) and B1(c) together with parking, drainage, landscaping (structural and incidental) and highway works.

## **19/29 Planning Applications**

### **P19/S1325/HH – Warren Barn, Standhill Lane, Little Haseley**

The proposal includes the introduction of two new casement windows to match existing at ground floor level, the removal of four existing small rooflights and the introduction of four new conservation rooflights, two fixed and two openable. All of the new rooflights are situated in the same locations as the existing ones. Proposed internal alterations.

**Resolved that there were No Objections to this application.**

### **P19/S1413/FUL – The Oxfordshire Golf Club, Rycote Lane, Milton Common**

Installation of ground mounted solar pv array on grassland adjacent to The Oxfordshire Golf Hotel complex.

**Resolved that there were No Objections to this application.**

### **P19/S1515/HH – Rosa Cottage, Little Haseley**

New first floor to approved extension with 2 new windows, oak glazed door to approved glazed link and replacement front door.

**Resolved to Fully Support this application.**

### **P19/S1516/LB – Rosa Cottage, Little Haseley**

New first floor to approved extension with 2 new windows, oak glazed door to approved glazed link and replacement front door.

**Resolved to Fully Support this application.**

## **19/30 Payments**

The following cheques were written as notified on the agenda: OALC £102.00, A Deptford (Defibrillators) £108.00, Carmella Media £55.00, Ridgeway Rural Services £1,368.00, Colourplus £450.77, Postage for The Haseleys £28.67.

The following cheque was written at the meeting: Parish Administration £137.47.

## **19/31 Internal Audit**

Mr D Heinrich had carried out the Internal Audit for 2018-19 and presented his report. He explained the areas covered by the Internal Audit and confirmed the Parish Council Accounts and the processes for dealing with them were in good order.

The Internal Auditor's Report contained recommendations for the following year; that the Parish Council sets threshold values on any payment that exceeds individual budget line items such as 5% of its value or £100 if smaller before approval is required and that a smaller half yearly audit is carried out in October.

The Chair thanked Mr Heinrich for his work in carrying out the Internal Audit and for his report.

**The Internal Auditor's Report for 2018-19 was noted and the recommendations contained within the Report approved.**

## **19/32 External Audit / Annual Governance & Accountability Return (AGAR) 2018-19 Part 2**

It was agreed to defer discussion of this item. An additional meeting will be called once the information to be included in the Annual Governance & Accountability Return had been reviewed.

### **19/33 Financial Report**

The balance on the Current Account was £7,397.47 and the Business Reserve Account £22,879.40. The income for the month of £48 had been received made up as follows: £15 – allotment rent and £33.00 - advertisements in The Haseleys.

### **19/34 Allotments**

Vehicle parking had been prevented on the strip of common land adjacent to Backway and the allotments by a series of metal spikes. After discussion it was agreed the temporary metal spikes had probably been put in place to prevent contractor vehicles parking and should now be removed. Cllr Pickett will speak to nearby neighbours.

### **19/35 Community Assets**

Discussion took place as to whether there were any village assets that would benefit from being registered as an Asset of Community Value. Once listed if the asset came up for sale, by being listed it meant that there would be a delay in the sale process to enable local community groups to prepare and make a bid for it.

It was agreed the Chair would approach The Haseley Pub Company to see if it would prove helpful to list The Plough as an Asset of Community Value.

### **19/36 VE Day Anniversary**

The Parish Council had received information about the national plans to celebrate and commemorate the 75<sup>th</sup> Anniversary of VE Day in 2020. It had further been announced that the first May Day Bank Holiday 2020 will move to Friday 8 May 2020, which will be the 75<sup>th</sup> anniversary of peace being declared.

It was agreed the Parish Council will register its interest to take part in the celebrations via the VE Day 75 website. The Chair will contact St Peter's Church to establish if they have any plans or will be willing to take part in a village celebration / commemoration event.

### **19/37 Reports from Committees**

**Footpaths** – nothing to report.

#### **Village Hall**

The Parish Council noted the 'Board of Chairman' of the Parish Council, presented by Cllr Simcox to the village, had been hung in the Village Hall.

#### **Playing Fields**

Cllr Spencer reported that a complaint had been received regarding rabbit holes on the outfield, this was being dealt with. Grass cutting was going well and Cllr Spencer continued to water the newly planted trees.

A report had been received that the bench had been damaged again. Mr Simcox had repaired it but a wooden slat needed replacing. The Chair will email the cricket club to report the bench had been damaged by a vehicle and ask them to make the necessary repairs.

#### **Miss Cross Field**

Cllr Spencer reported the play area inspection was due to take place in July at Miss Cross Field and the Playing Fields. It was agreed there was no need to make an appointment to meet the inspector (this incurred an additional charge) and that any actions arising from the Inspection Report will be carried out.

### **Millennium Wood**

Cllr Spencer will organise the usual cut at the end of June.

### **Allotments**

Cllr Pickett reported she had visited allotments in different areas and was very keen to promote the Haseley allotments. The site was in need of a tidy up to encourage new allotment holders for next season. Cllr Pickett will put an article in The Haseleys asking for volunteers to help with a tidy up and to promote the allotments at the appropriate time.

**Communications** – nothing to report.

### **19/38 Reports from District and County Councillors**

District Councillor Newton had sent her apologies.

County Councillor Harrod had sent his apologies and the latest County Council newsletter had been circulated to Councillors.

### **19/39 Correspondence**

Nothing further to report.

### **19/40 Information Exchange**

Cllr Ghessari raised a point that for some residents it was not always clear where areas of the village, referred to at Parish Council meetings and also in The Haseleys were. It was agreed to raise awareness, perhaps articles could be published in The Haseleys providing the history of the area and a map showing the location. Cllr McGuirk agreed to take this forward.

Some discussion took place on the allocation process of affordable housing in the village. It was agreed there was little the Parish Council could do that had not already been done. However, if residents had any concerns they should raise them directly with the District Housing Team.

### **19/41 Next meetings**

It was agreed that the next meeting will take place on 8 July 2019 and the following meeting on 9 September 2019 at 7.30pm.

There being no further business, the meeting closed at 9.25pm

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Chairman  
8 July 2019