

**MINUTES OF THE MEETING OF GREAT HASELEY PARISH COUNCIL HELD ON
MONDAY 8 APRIL 2019 AT 8.30PM IN THE VILLAGE HALL**

Present: Cllrs A Sheppard (Chair), J Andrews, H Harvey, D Lindsay, D Mann, D Simcox (Vice Chair), E Spencer, A Oughton (Clerk) and four members of the public.

18/224 Public Discussion and Public Questions

A member of the Great Haseley History Group asked if there had been any further news from the Horticultural Society regarding the Chapel? The Chair replied that she had spoken to the Chairman of the Horticultural Society who felt it was not appropriate to make any decisions about the Chapel at the present time.

County Councillor Harrod reminded everyone of the County Councillor Discretionary Fund which had a total of £15k to be spent across 19 parishes. Any group could apply for funding for small projects. The Chair replied that St Peter's Parochial Church Council intended to submit an application for funding for work to extend the churchyard.

18/225 Apologies for Absence

There were no apologies for absence.

18/226 Declarations of Interest and Dispensations

There were no declarations of interest.

18/227 Minutes

Item 18/219 – Village Hall was amended by hand to add that the Garden Party, planned for September will be held in conjunction with St Peter's Church. The Minutes of the meeting held on 11 March 2019 were then confirmed as a correct record and signed by the Chairman.

18/228 Matters Arising

The Chair reported that the Parish Council had written to developers regarding the deterioration of Back Way and was awaiting a response. The Chair had met with the Footpath Officer regarding Back Way. The Officer agreed to see if anything could be done to help.

The Chair reported that the County Highways Officer had confirmed the 'No Footway / Pedestrians in Road' sign will be put on the unused side of the 'Slippery Road' sign on entering Little Haseley from the direction of Little Milton. Although due to other priorities this may take some time.

The Chair has written to Mr Turner, County Highways Officer, to request a meeting with the Parish Council to discuss concerns about traffic implications should the development at Chalgrove Airfield go ahead.

Further discussions had taken place with the Parochial Church Council regarding their application to Cllr Harrod for funding towards the maintenance work in the churchyard.

The Chair extended thanks to everyone who had helped with the village spring clean.

18/229 Planning Applications

There were no planning applications to consider. It was noted that permission had been granted by the District Planning Authority for the following planning applications:

P19/S0176/HH – 5 Horse Close Cottages, Great Haseley

2 Storey side / rear extension, front porch, front domer, alteration works, form side pedestrian access to public footpath.

P19/S0199/LB – Spencers Cottage, Little Haseley

To replace existing front door and frame with new to match.

P19/S0333/HH – Plumtree Cottage, Latchford Lane, Great Haseley

Single storey open porch and veranda roof overhang to front elevation.

18/230 Great Haseley War Memorial

Cllr Andrews had prepared a report regarding the proposal to list Great Haseley War Memorial as a historic monument with Historic England, a government agency responsible to the Department of Culture, Media and Sport. The report was circulated to Councillors ahead of the meeting.

Cllr Andrews said by listing the War Memorial it would protect it in law and in doing so celebrate its significance and ensure the history of the village could be enjoyed by present and future generations.

The process of listing took approximately three months from the date the application is submitted. The Great Haseley History Group had agreed that if the Parish Council were in favour of listing, the History Group would collect and collate the evidence required, permissions needed and submit the application. There were no chargeable fees to have a monument or building listed.

All Councillors agreed it was a good idea and the War Memorial should be listed.

RESOLVED that: The Great Haseley War Memorial is listed as a historic monument with Historic England.

18/231 Payments

The following cheques were written and approved as notified on the agenda: Stamps for The Haseleys (March edition) £29.28, Colourplus £516.90, Oxford Direct Services £583.20, SLCC Membership £76.00, SODC £65.48, Village Spring Clean Expenses £50.87, Donation to St Peter's Church towards the cost of 2017 grass cutting £460.00.

The following cheques were written and approved at the meeting: Clerk's Salary (Jan-Mar) £733.10, fencing for Cross Field £960.00 and R Mead (skip for Spring Clean) £264.00.

18/232 Financial Report

The balance on the Current Account was £2,517.01 and the Business Reserve Account £22,871.50. The income for the month of £164.00 had been received from advertisements in The Haseleys.

The Clerk had transferred £7,460.95 (funds allocated in 2018-19 budget and not spent before year end) from the Current Account to the Business Reserve Account as agreed at the March meeting.

18/233 Village Hall

The Village Hall Committee had received notification that the District Council intended to introduce charges for waste and recycling collections made from village halls. The annual charge for April 2018 – March 2019 is £75.51.

The Village Hall Committee asked the Parish Council to consider paying the annual charge on their behalf.

RESOLVED that the Parish Council pay the charge of £75.51 for the annual waste and recycling collections from Great Haseley Village Hall.

18/234 Highway Safety

At a meeting with the Highways Officer it was suggested the next steps would be to gather evidence of vehicle speeds by conducting speed surveys in Great and Little Haseley. The charge per survey location was £100 excluding VAT. There was currently a backlog of surveys to be carried out and the earliest the County Council could conduct the surveys would be after Easter.

It was agreed the Chair would contact the Highways Officer to organise the speed surveys to be carried out at a time when traffic flow was expected to be busy i.e. not during school holidays.

RESOLVED that two speed surveys are carried out, one in Great Haseley and one in Little Haseley at a total cost of £200 excluding VAT.

18/235 IT / Parish Council Emails

Cllr Lindsay agreed to manage the Parish Council generic email addresses. Cllr Simcox agreed to liaise with Cllr Lindsay to ensure a smooth handover. It was also agreed the generic email addresses of the Councillors stepping down from office would be kept live for three months from 7 May 2019 and then closed.

18/236 Emergency Action Plan

Cllr Simcox had completed a great deal of work to get the draft Emergency Action Plan to this stage. It was agreed Cllr Simcox would be best placed to complete the Plan even though he was stepping down as Parish Councillor. It was further agreed that coverage of the Plan would be limited to Great and Little Haseley.

The Chair asked everyone to make sure to submit their comments on the draft Plan to Cllr Simcox as soon as possible. A request for further information needed for the Plan would be put in The Haseleys. The Chair and Cllr Simcox have arranged to meet the County Officer responsible for Emergency Planning to seek further advice.

18/237 SODC Local Plan

Members noted the South Oxfordshire Local Plan 2034 and associated documents was submitted to the Secretary of State for independent examination on Friday 29 March 2019.

18/238 Reports from Committees

Footpaths

Cllr Lindsay reported the Oxford Ramblers Association provided a written report on footpaths which he will circulate.

Village Hall – Nothing further to report.

Playing Fields

Cllr Spencer reported a new oak tree had been planted. The cricket schedules for the season had been received. Having approached two companies, Ridgeway Rural Services (who provided the grass cutting service in 2018) had provided the most competitive quotation for grass cutting during 2019.

RESOLVED that Ridgeway Rural Services provide grass cutting, as per the schedule, for 2019.

Cross Field

Cllr Andrews reported the new fencing had been installed.

Millennium Wood

Cllr Spencer reported a quotation for the installation of 17 posts had been received at a cost of £350 excluding VAT.

RESOLVED to accept the quotation and purchase 17 posts at a cost of £350 excluding VAT.

Allotments

Cllr Andrews reported he had collected allotment rents for 7 allotments for 2019 totally £125.00 and handed the Allotment Book and rent payments to the Clerk.

18/239 Reports from District and County Councillors

Cllr Harrod and Cllr Newton had presented their annual reports at the Annual Parish meeting earlier in the evening. There was nothing further to add.

18/240 Correspondence

The Clerk had received an email from South Central Ambulance Service regarding the two defibrillators in the village requesting details of two nominated guardians for each device. It was agreed the Clerk be named as a guardian for each and Cllr Simcox be named as the second guardian for the defibrillator at the Recreation Ground. The Clerk will approach a parishioner to seek their permission to be the second guardian for the defibrillator at the Village Hall.

18/241 Information Exchange

Cllr Mann reported that family members had enjoyed the play equipment at Cross Field during a recent visit. Cllr Mann had spoken to contractors working on the Institute in Back Way who had said it was their intention to repair the holes close to Rectory Road.

Cllr Mann suggested, for the new civic term the Parish Council consider dividing up the Parish and giving each Councillor responsibility for a particular area.

Cllr Sheppard reported the recycling wheels (produced by SODC) would be distributed to each household with the next edition of The Haseleys.

Cllr Simcox noted two kerb stones on Rectory Road next to the Bakery had been displaced by contractor's vehicles. Cllr Harvey agreed to write to the occupant to request that repairs are made to the kerb stones on completion of the work.

18/242 Retiring Councillors

The Chair formally thanked Cllrs Andrews, Harvey, Mann and Simcox for their hard work and commitment whilst serving as Parish Councillors.

The Parish Council acknowledged the outstanding dedication and service given by Cllr Mann, who had served as a Parish Councillor for 40 years during which time she had held the office of Treasurer and Vice Chair. Also, to Cllr Simcox who had served as a Parish Councillor for over 30 years during which time he had held the office of Vice Chairman and Chairman.

18/243 Next meetings

It was agreed that the next meeting will be the Annual Meeting of the Council on 13 May 2019 and the following meeting on 10 June 2019, both meetings commencing at 7.30pm in the Village Hall.

There being no further business, the meeting closed at 9.45pm

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Chairman
13 May 2019